



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

PUBLISHED BY AUTHORITY

No. 14

Shillong, Thursday, April 7, 2011

17th Chaitra,

1933 (S.E.)

*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

### Advertisements and Notices by Government Offices and Public Service

#### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

---

M 

---

Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A. B.

## 8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

## 9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7
1.						
2.						
3.						
4.						
5.						
6.						

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

## 11. Present occupation, if any :

## 12. Previous appointment held, if any :

## 13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

## 14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

## 15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 29th March, 2011.

#### CORRIGENDUM

**No.SE/PHE/GS/TB-23/Pt-1/2010-11/725.**—This is for general information and all concern that the quotation called vide No. SE/PHE/GS/TB - 23/Pt - 1/2010- 11/686 'A', dated the 15th March, 2011 may be read as:- Supply of Ductile Iron Fittings for Pressure Pipes for Water Supply Schemes under this circle from manufacturers having valid B.I.S. license with at least 3 years experience in manufacturing and supply of D.I. fittings.

The quotation shall be received upto 2:00 P.M. on the 26th April, 2011.

The detailed quotation notice may be obtained from the office of the undermentioned on all working days during office hours upto 25th April, 2011 on application and on payment of Rs. 1,000/-

**S. R. CHANDA,**  
Superintending Engineer (PHE)  
Greater Shillong Circle, Shillong.

Shillong, the 29th March, 2011

#### PRESS RELEASE

**No.CE/WR/Esst-22/Pt-I/2010-11/74.**—It is for general information of all concerned that the Hon'ble Union Minister of Water Resources, Govt. of India, Shri Salman Khurshid and Hon'ble Union Minister of State of Water Resources, Government of India, Shri V. H. Pala will be visiting the State of Meghalaya on the 4th April, 2011 to inaugurate the workshop on "Water Resources Management in North East Region with special reference to Floods" and to launch the Water Resources Departmental website on the 4th April, 2011 at Pinewood Hotel, Shillong at 11:00 am.

**P. S. LYNGDOH,**  
Chief Engineer (WR),  
Meghalaya, Shillong.

Nongpoh, the 23rd March, 2011.

**No.NPC(O)6/2011/18/554.**—Under Section II(2) of the Meghalaya Co-operative Societies' Act, (Assam Act-I of 1950 as adapted by Meghalaya), a Cooperative Society under the name of the "**Aiktilem Multipurpose Co-operative Society Ltd**" in the District of Ri-Bhoi, has been this day registered in my office and number as NPH 11 of 2011 dated the 23rd day of March, of the year Two Thousand Eleven Anno Domini.

Assistant Registrar of Co-operative Societies,  
Ri Bhoi District, Nongpoh.

Shillong, the 25<sup>th</sup> March, 2011

**No.RDG.87/92/Pt.I/424.**—The following officers who had undergone the Survey and Settlement **training** and **who appeared** in the final examination held during 2nd September, 2010 to 12th October 2010 are **declared** as **proficient** in the subject/subjects mentioned against their names.

<b>Name of Officers</b>	<b>Proficient</b>
1. Smti. Doreena Phawa, MCS, EAC, Khliehriat	Survey and Settlement
2. Shri G.D. Kharwanlang, MPS DSP, West Khasi Hills, Nongstoin.	- do -
3. Shri H.G. Lyngdoh, MPS, DSP City Shillong.	- do -
4. Smti. Aitimoni L. Mawlong, MCS ADC, Nongpoh.	- do -
5. Shri Spill Thamar, MPS, Asst Commandant, 1 <sup>st</sup> MLP Bn, Mawiong	- do -
6. Shri Dipsambor Hynniewta, MCS, BDO Mylliem CRD Block.	- do -
7. Shri H.K. Gogoi, MPS, Asst Commandant 2 <sup>nd</sup> MLP Georagre, Tura.	- do -
8. Shri Bruna A. Sangma, MPS Assistant Commandant 2nd MLP Bn. Georagre, Tura.	- do -
9. Shri A. Singha, MPS, Asst Commandant 5th MLP Bn. Samgong, Williamnagar.	- do -

**K. S. KROPHA,**  
Principal Secretary,  
Revenue and Disaster Management Department.

**MARKS SHEET OF THE FINAL EXAMINATION OF THE 19TH BATCH MCS/MPS OFFICERS  
IN SURVEY AND SETTLEMENT TRAINING - SEPTEMBER - OCTOBER, 2010**

Sl. No.	Name of Candidate	Chain Survey 10/20	Computation 10/20	Area Extraction 10/20	Enlargement and Reduction of Map 5/10	Theodolite Traverse 15/30	Cadastral Survey 25/50	Survey Theory 25/50	Land records Settlement 50/100	Total
1.	Smti. Doreena Phawa, MCS, EAC Khliehriat	13	14	17	07	18	33	35	62	199
2.	Shri. G. D. Kharwanlang., MPS, DSP, West Khasi Hills, Nongstoin.	13	12	13	08	19	30	40	60	195
3.	Shri.H.G.Lyngdohr, MPS, DSP City, Shillong	12	12	14	08	16	29	35	66	192
4.	Smti. Aititolin L. Mawlong , MCS, ADC Nongpoh.	12	13	11	07	18	33	35	60	189
5.	Shri.Spell Thamar, MPS, Asst Commandant, 1st MLP Bn, Mawlong.	12	12	14	07	19	30	38	51	183
6.	Shri.Dipsambor Hynniewta, MCS, BDO. Mylliem CRD Block.	12	12	14	07	17	32	31	54	179
7.	Shri H. K. Gogoi, MPS, Asst Commandant, 2nd MLP Bn, Goeragre.	11	12	10	07	17	29	34	51	171

**Bn Goeragre, Tura**

8.	Shri.Bruna A. Sangma, MPS, Asst Commandant, 2nd MLP Bn, Goeragre, Tura.	11	12	12	08	17	29	25	55	170
9.	Shri. A. Singha, MPS, Asst Commandant, 5th MLP Bn.	11	12	10	06	16	28	25	48	156

**Bn Samgong, Williamnagar**

10.	Smti.Lorna Talbis Lyngdoh, MCS, EAC, Shillong.	Absent
-----	--	--------

Director of Land Records and Survey  
Meghalaya, Shillong.

Shillong, the 30th March, 2011

**No.MPSC/HYDE-39/2/2010-2011/6.**—It is notified that the Half Yearly Departmental Examination for the Officers of the Meghalaya Civil Services, Meghalaya Police Service, Meghalaya Forest Services, Co-operative Department and Excise Department will be held from **24th to 27th May, 2011** simultaneously at **SHILLONG, TURA AND JOWAI** at the respective centres. The Officers intending to appear in this examination should communicate their names with full address and subjects offered to Chairman, Meghalaya Public Service Commission, Shillong through the Deputy Commissioner, Sub-Divisional Officers with intimation to the Government in Personnel & A.R (A) Department in case of Meghalaya Civil Services Officers or Commissioner Secretary Home (Police) Department in case of Police Officers and through their Sub-Divisional Head (under intimation to their Administrative Department) in case of Co-operative Officers, Excise and through the Principal Chief Conservator of Forests in case of Meghalaya Forest Officers as per application form enclosed so as to reach this Office on or before **26th April, 2011**

Application received after the fixed date will not be entertained by the Commission and under no circumstances the Officers will be allowed to sit for the examination.

Officers will have to appear at the Centre nearest to their place of posting as per Government's decision and no other choice of Centre will be permitted.

Officers should write their name in full (not initials) Designation and place of posting and nearest Centre in Block Letters in the letter of intimation.

A list showing the names of Officers with Roll Numbers against each will be displayed outside the Examination Hall at the following Centres.

SHILLONG CENTRE	:	MEGHALAYA PUBLIC SERVICE COMMISSION, OFFICE, LOWER LACHUMIERE, SHILLONG-1.
TURA CENTRE	:	GOVT. COLLEGE, TURA.
JOWAI CENTRE	:	KIANG NANGBAH GOVERNMENT COLLEGE, JOWAI.

**R. RAPTHAP,**  
Secretary,  
Meghalaya Public Service Commission,  
Shillong.

**PROGRAMME OF EXAMINATION****24th May, 2011**

1. Accounts 1st paper (without books)
2. Accounts 1st paper (without books)
3. Accounts 1st paper (without books)

Time: 9:30 am to 12:30 pm

For M.C.S. Officers  
For M.P.S. Officers  
For M.F.S. Officers

Time: 1:30 pm to 4:30 pm

1. Accounts 2nd paper (with books)
2. Accounts 2nd paper (with books)
3. Accounts 2nd paper (with books)
4. Accounts (with books)
5. Accounts (with books)

For M.C.S. Officers  
For M.P.S. Officers  
For M.F.S. Officers  
For Co-operative Officers  
For Superintendent/Deputy Officers Superintendent of Excise.

**25th May, 2011**

1. Law Part-1, 1st paper (without books)
2. Law 1st paper (without books)
3. General Law (Part I) 1st paper (without books)
4. Law Part I (without books)
5. Excise law 1st paper (without books)

Time: 9:30 am to 12:30 pm

For M.C.S. Officers  
For M.P.S. Officers  
For M.F.S. Officers  
For Co-operative Officers  
For Excise Officers.

Time: 1:30 pm to 4:30 pm

1. Law Part -1, 2nd paper (with books)
2. Law 2nd paper (with books)
3. General Law (Part I) 2nd paper (with books)
4. Law Part II (without books)
5. Excise Law 2nd paper (with books)

For M.C.S. Officers  
For M.P.S. Officers  
For M.F.S. Officers  
For Co-operative Officers  
For Excise Officers.

**26th May, 2011**

1. Khasi/Garo Trsnlation, Dictation and Reading,
2. Hindi Conversation.

Time: 9:30 am to 12:30 pm

To be followed by Conversation  
To be followed by Conversation.

Time: 1:30 pm to 4:30 pm

1. Law Part II-1st paper (without books)
2. Forest Law (Part II) 1st paper (without books)
3. Khasi/Garo Conversation and Reading
4. Hindi Conversation

For M.C.S. Officers  
For M.F. S. Officers  
If not completed in the forenoon session  
If not completed in the forenoon.

**27'th May, 2011**

1. Law Part II-2nd paper (with books)
2. Forest Law (Part II) 2nd paper (with books)

Time: 9:30 am to 12:30 pm

For M.C.S. Officers  
For M.F.S. Officers

Time: 1:30 pm to 4:30 pm

1. General Rules and Procedure (with books)

For M.C.S., M.P.S.,  
and M.F.S. Officers.

The practical Examination in ware house for the Excise Officers will be arranged in consultation with the officers of the Department.

To,

The Chairman  
Meghalaya Public Service Commission,  
Shillong.

(Through the Chief Secretary to the Government of Meghalaya)

OR

The Head of Department as the case may be

Dated \_\_\_\_\_

Sir/Madam,

With reference to the Rule-I of the Rules for the conduct of Half Yearly Departmental Examination, I have the honour to report my intention to appear at the Ensuing Departmental Examination to be held on \_\_\_\_\_ in the following subjects.

**SUBJECTS:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

CENTRE:\_\_\_\_\_

To be clearly written :  
Name in Full (In Block Letters)  
Designation :  
Place of present Posting:

Yours faithfully,

**R. RAPTHAP,**  
Secretary,  
Meghalaya Public Service Commission,  
Shillong.

Shillong the 28th, March, 2011

**No.CE/SCHOL/MCM/MC/1/2009/10.**—Applications in prescribed format are invited from the students belonging to the minority communities i.e. Christian, Muslim, Sikh, Parsi and Buddhist.

1. Merit-Cum-Means based Scholarship. For students pursuing Technical and Professional Courses at under graduate/Post Graduate level in an institution recognized by an appropriate authority, Merit Cum Means based scholarship for the year 2011-12 to be awarded by the Ministry of Minority Affairs, Government of India. Applications for Merit Cum Means Based Scholarship are to be submitted on-line to [www.momascholarship.gov.in](http://www.momascholarship.gov.in). Print out of duly filled in applications forms are also to be submitted to the office of the Director of Higher & Technical Education, Meghalaya. Shillong alongwith all supporting document through their respective institution.

Annual income of Parents - ₹ 2.50 (L).

2. Post Matric Scholarship. For Students pursuing any course from Class XI to Post Graduate level in an institution recognized by an appropriate authority. Post Matric Scholarship for the year 2011-12 to be awarded by the Ministry of Minority Affairs, Government of India.

Annual income of Parents • ₹ 2.00(L).

3. Pre-Matric Scholarship - Students from Class I to Class X are eligible to apply for Pre-Matric Scholarship for the year 2011-12 to be awarded by the Ministry of Minority Affairs, Government of India.

Annual income of Parents • ₹1.00 (L).

A scholarship holder under this scheme will not avail any other Scholarship/Stipends for pursuing the course. Moreover, Students should have not less than 50% marks in the previous examination for both Fresh & Renewal at School/Secondary/Higher Secondary/Graduation level. Selection of these students will be done strictly on Merit basis. The applications without details of Bank Account as required would be rejected.

The student should produce a Permanent Residential Certificate obtained from the Deputy Commissioner of the District in which the candidate is a Permanent Resident of Meghalaya along with all the Certificates/Marksheets etc. The student should also produce by way of affidavit on a non-judicial stamp paper, a certificate showing that he/she belongs to the specified Minority Community, Other details on eligibility and forms (both Fresh and Renewal) can be collected from the Scholarship Branch Room No. 206-B (AddL Sectt Building), Office of the undersigned or can be downloaded from Education Website <http://megedducation.gov.in/dhete/scholarship/schforms.html>. The last date of submission of application with all relevant documents is on or before 30th July, 2011. No application will be entertained after the above specified date.

**W. KHYLLEP,**  
Director of Higher and Technical Education,  
Meghalaya, Shillong.

Shillong the 30th, March, 2011

**SHORT DETAILED NOTICE INVITING TENDER**

**No.SE/PW/B/TB/CS/185/2010-2011/1.**—Sealed tender affixing Non-refundable Court Fee Stamp of Rs.1000/- (Rupees one thousand) only to be eventually drawn in MPWD Form "F-2" are invited on behalf of His Excellency the Governor of Meghalaya from the registered Class-I contractor of State PWD (Building) Shillong having Valid Licence from the Electricity Licencing Board Meghalaya as per rule issued by the Government of Meghalaya under Government Notification No.PW/303/12/130 dated the 27th November, 1973 for the under mentioned work and will be received by the undersigned upto 3 P.M. (I.S.T.) on 20th April, 2011 and will be opened on the same date and hour in presence of the tenderers or their authorised agents.

The detailed tender papers and other particulars may be obtained from the Technical Branch office of the Undersigned during office hour from 18th April, 2011 and 19th April, 2011 upto 2 P.M. on payment of Rs.500/- (Rupees five hundred) only (non-refundable) per set. The money receipt towards the payment of cost of tender paper should be retained by the tenderers and enclosed the same with the tender at the time of submitting the detailed tender paper.

1. If such last date is declared as a public holiday in the receiving office the next official working day shall be deemed as the last date for purchasing of tender paper, submission and opening the tender paper.
2. Non-tribal contractors are required to obtain permission of purchasing of tender paper from the Undersigned by applying on plain paper enclosing attested copy of their Valid Trading Licence.
3. Intending tenderers are required to inspect the site of work before submitting the tender at their own cost.
4. The contractor/tenderers should furnish an undertaking that the work will be done by the contractor/tenderer himself.
5. The contractor are required to produce the valid labour licence at the time of submitting the tender paper failing which the tender will be treated as cancelled.
6. Extra Earnest Money of 2% on the tender value incase of General Category is to be deposited at the time of casting of tender.

**Tender Value :-** Rs.28,07,900/- (Rupees twenty eight lakhs, seven thousand nine hundred) only.

**Time of completion of Work :-** 18 (eighteen) Months from the date of issue of Final Work Order.

**Name of Work :-** Construction of New I.B. at Khanduli/Construction of Main Buiding i/c site preparation, water supply and sanitation, Electrification works, Construction of aprons, drains boundary fencing with gate and construction C.C. (approach road).

Superintending Engineer, PWD,  
Building Circle Shillong.

**OFFICE OF THE DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE  
MEGHALAYA : SHILLONG**

Shillong, the 29<sup>th</sup> March, 2011.

**Re-TENDER NOTICE**

***Condensed Tinned Milk to the Meghalaya Police Battalions for the year 2011-2012.***

**No. MS/VIII-10/2009-10/27.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only are invited for Supply of ISI marked Sweetened Condensed Milk for entitled Meghalaya Police Battalions for the financial year 2011-2012 (w.e.f. 01.04.2011 to 31.03.2012). These will be received upto 14.04.2011 and will be opened immediately thereafter.
2. (a) Contracts will be on scheduled rates per 100 Kgs i.e. one quintal (Net).  
(b) Tender must quote rate per 100 Kgs i.e. on the basis of 100 Kgs. Rate quoted should be F.O.R. destination M.S.T. or V.A.T. or other Taxes applicable must be quoted separately.  
(c) The contract, when awarded will remain operative upto 31<sup>st</sup> March 2012 subject to the conditions under Clause 2 (d) and 7 (a).  
(d) The tenderers must furnish the manufacturer's price list (whole sale & Maximum Retail Price), as on the date of opening of Tenders, duly certified by authorized representative of manufacturer alongwith the tender, other-wise tender will be summarily rejected.  
(e) In the interest of the economy to the State and Administrative suitability, the Director General of Police, Meghalaya may extend the operation of the contract beyond 31<sup>st</sup> March, 2012 till 30<sup>th</sup> May, 2012 and in that case the contractor will be bound to supply at the contracted rate under the same terms and conditions of the Tender Notice and Contract Agreement.

All Tenderers must submit along with the Tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.

3. (a) An attested copy of photograph of the Tenderers should be submitted alongwith the tender.  
(b) An undertaking should be furnished that the supply/work will be carried out by the Contractor/Tenderer himself/herself.  
(c) Sales Tax Clearance Certificate, Professional Tax Certificate from the concerned Department. Firms quoting should be registered under VAT and should enclose proof thereof. TIN of the firm should be enclosed without which the Tender shall be out rightly rejected.  
(d) Non-tribal firms/suppliers should furnish a Trading Licence obtained from concerned District Council, alongwith the tender, in both the cases:-
  - i) From the District Council in whose jurisdiction their business establishment is located; and,
  - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.

- (e) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or a Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work should be submitted alongwith the Tender.
  - (f) A Power of Attorney in favour of the signatory or signatories the tender in case the tender is signed by a person(s) other than the actual tenderer or on behalf of a firm / company alongwith the signature(s) attested by a Gazetted Officer.
  - (g) The tenderer should have to furnish alongwith the tender the attested certificates/documents from the manufacturing company/factory to the effect, that the company is Agreeable to supply tinned milk according to the demand of this Department during the currency of the Contract, otherwise tender will be summarily rejected.
  - (h) Up-to date certificate issued by Health Inspector Health Department in respect of food adulteration.
  - (i) Tax Clearance Certificate from the Supdt. Of Taxes, Meghalay.
4. (a) Tenders are to be submitted on typed forms. However, handwritten tenders written neatly and clearly will be considered valid. Indistinct writing or over-writing may be considered disqualification.
- (b) Sealed Tenders will be received by the undersigned upto 13 hrs Tenders received after that time will not be accepted. The Tender must be sent under a strong cover, securely fastened, sealed with distinctive device and conspicuously marked as ‘Tender for Supply of Tinned Milk for the year 2011-2012’ on the top of the inner envelope. All sealed tender will be addressed to the Asstt. Inspector General of Police, (Admn.), Meghalaya, Shillong and not to any other officer by name.
- (c) Submission of more than one tender under the same schedule quoting different rates by one and same tenderer or firm under the same style and title will disqualify a tenderer for appointment as a contractor tenderer/firms and all tenders of such tender will be deemed as automatically rejected. Any alteration or modification of rate will not be allowed after the tenders have once been submitted.
- (d) Tenders will be opened at 2 p.m. on the same day i.e. on the 14.04.2011 in the presence of the tenderers or their authorized representative, if any.
- (e) Tenderers should fill up their rates both in words and figures in the tender form. The rate in the Tender must be in terms of rupees and paise. The selected Contractors will have no claim for compensation in the event of any duty or tax in force being increased or decreased during the currency of the contract or any fresh duty or tax imposed or due to variations made in the existing freight charges.
- (f) All Tenders must quote only one rate inclusive of VAT/CST or any other tax wherever applicable.
- (g) At the time of opening tender, should there be any objection raised by the majority of the tenderers/representatives present as to the validity on any tender, the objection will be duly recorded and will be put up to the purchase board for consideration. The decision of the purchase board on such objection will be final and binding.
- (h) Supply of Tinned Milk to the Battalions should be in the original packing of the manufacturer with expiry date of the product to be adequately within permissible period taking into account the entire period of supply.
- (i) Tax at source will be deducted from the approved Contractor’s bill as per rate applicable by the Unit/Offices concerned.

5. All tenderers must affix their signature and date on the tender form with their full address.
- (a) If the tenders are firm/company, such tenderers must submit alongwith their tender a certificate true copy of registration of their firm under the company act and a copy of their partnership deed. Registration number shall invariably be quoted in their tender along with their signatures.
- (b) When a Tender is submitted by a Firm/Company all partners of the firm will be required to sign their tender or also a power of Attorney in favour of the signatory of the tender should be submitted otherwise such tender will stand rejected.
- (c) The tenderers must submit with the tenders a sum of Rs. 5000/- (Rupees five thousand) only as Earnest Money in favour of the Director General of Police, Meghalaya, Earnest Money may be done in one of the other of the following terms:-
- i) Government Securities.
- ii) National Small Saving Scheme.
- iii) Postal Saving Accounts.
- iv) Deposit at Call/Fixed Deposit Receipt from recognized Bank.
- } Pledged in favour of the Director General of Police, Meghalaya.
- (d) No Cheque or cash will be accepted as Earnest Money. No Security Deposit, which has been furnished in connection with previous contract will be accepted as Earnest Money.
- (e) Earnest Money for each Tender will be furnished separately and not collectively for two / three tenders.
- (f) Contractor / Firm belonging to Scheduled Castes / Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs. 5000/-.
6. (a) The successful tenderer will be intimated by a letter of acceptance by the Assstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderers has any right to assume that his / her tender has been accepted and if any expenditure is incurred by any tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the tender notice or the Contract Agreement, the Contractors shall be liable to any or all of the following liabilities, at the discretion of the Director General of Police, Meghalaya.
- (i) Forfeiture of Security Deposit in whole or part.
- (ii) Making good of the loss caused to the Government through the inability, neglect or delaying to comply with any demand.
- (iii) Cancellation of the Contract within 30 days notice to the Contractors.
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the Commandant's concerned.
- (e) The Successful tenderers(s) when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters concerned or at the

places as directed by the Indenting Officer. No claim in any form and on any account for transport charges will be entertained by the Government.

7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract shall be at liberty (without prejudice of any other remedy, the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractor such supplies as may have been rejected or failed, declined neglected or delayed to supply and any excess cost incurred over the contracted price (together with all indental charges, expenses etc.) incurred by officer operating the contact is purchase or arranging such supplies shall be recoverable from the Contractor from his Security Deposit and outstanding dues or any other sums which may be due to him for the concerned or dues of any other Units of the Department.  
(b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing, if :-
  - (i) A Contractor assigns or sublets any Contract without his approval.
  - (ii) The contractor or his/her Agent or Servants shall be guilty of fraud in respect of the contractor or any other contract entered into with Government.
  - (iii) The Contractor declines, neglects, or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the Contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban upon such Contractors/Firm for future business with the Department.

8. (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished (unless it is used as part of the Security Deposit). In respect of the unsuccessful tender tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.  
(b) Appointed Contractor will have to furnish Security Deposit in favour of Director General of Police, Meghalaya before execution of Contract. Five percent of the total values of the contract calculated on the basis of approximate annual requirement of tinned milk to be supplied by the particular Contractor will have to deposit as Security Deposit.  
If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya, be liable for forfeiture.

- (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
- (iii) When the contract value does not exceed Rs. 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchased) to the contractors immediately after successful completion of the Contract provided that the contract operating officers, are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding against the Contractors after the expiry of the date of operating of the contract.
  - (d) If any tenderer withdraw his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract Deed within the stipulated date, after depositing Earnest Money or Security Deposit, the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. Supply of inferior quality of tinned milk which do not conform to the approved sample will be rejected. All rejected stuff should duly be replaced by the contractor immediately without charging any extra charge for the same.
- i) Tinned milk may be required for test by Government analysis. The Contract operating officer may, whenever, considered necessary, send sample of the tinned milk to the Public Analyst for examination.
10. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender without assigning any reason. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, in this regard will be final and binding. The Director General of Police, Meghalaya, may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
- (a) No voluntary offer of reduction of Tender rates will be considered as valid.
  - (b) When asked by the Director General of Police, Meghalaya for reduction of the rates the tenderers will be required to intimate in writing within the specified date.
  - (c) Successful tenderers will have to furnish Security Deposit in favour of the Director General Police, Meghalaya before 1<sup>st</sup> April, 2011 or any other date as may be intimated to the tenderer failing which, it will be treated as refusal on the part of the tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from tendering for a period of 2 years to this Department.
11. (1) All indents for supply must be complied with by the Contractor without question raised.

- (2) No claim for any compensation in any form will be made or entertained in case tinned milk is not drawn from the appointed contractors for certain periods in the interest of State economy.
- (3) The appointed Contractors are liable to supply tinned milk during the currency of contract at rates agreed to in the Contract Agreement. During the currency of contract, the Contractors cannot claim for the enhancement of contracted rates.
- (4) Appointments of Contractors for supply of tinned milk will be subject to verification of antecedents. If the Director General of Police desire so and will be liable to cancellation at the discretion of the Director General of Police, without cause, assigning or issuing any notice of any undesirable element comes to light as a result of such verification.
- (5) The contract may be terminated by the Director General of Police, Meghalaya giving 30 days notice in writing without assigning any cause, contractors will have no right to terminate contract during the currency.
- (6) Contract should be run by the appointed Contractors himself. However, if any Contractor desires to run a contract, through an attorney amount to sub-letting the contract. When submitting a power of attorney, full reasons must be given as to why the contractor himself/herself cannot run the contract. Reason should also be given when revoking such power of Attorney.
  - a) No power Attorney will be finally approved without proper verification of the Attorney/Employee.
  - b) The authorities attorney, if and when approved by the Director General of Police, Meghalaya will run the contract only on behalf of the approved contractor who will be responsible to the Department in all respect. A power of Attorney which seeks transfer of the contract will not be allowed.
  - c) Payment to the Contractors for their supplies shall be made by the Commandants concerned after the bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya.
  - d) Any incomplete Tender or a Conditional Tender will not be accepted and no representation whatsoever will be entertained after submission of the tender.

No claim for any compensation in any form will be made or entertained in case the requirement of tinned milk is not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Director General of Police, Meghalaya, at his discretion for procurements of items in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, alongwith sealed sample for Supply of ISI marked Sweetened Condensed Milk invited for entitled Meghalaya Police Battalions for the year 2011-2012. These will be received by the undersigned upto 13 hrs on the 14.04.2011 and will be opened on the same day at 2 p.m. the undersigned. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Earnest money Rs. 5,000/- should be submitted for each Tender.
2. Sales Tax Sales Tax or other taxes applicable must be quoted separately.
3. Rates should be quoted FOR destination.
4. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
5. Upto date financial stability Certificate from the competent authority to be furnished.
  - i) From the District Council in whose jurisdiction their business establishment is located; and
  - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
6. Tenders should be properly sealed.
7. Covers should be conspicuously marked “Tender for Supply of Tinned Milk for the year 2011-2012”.
8. Tenders which do not meet any of the above requirement are liable to be rejected.

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Cream Sweetened Condensed Tinned Milk to the different Units of Meghalaya Police Battalions during the year 2011-2012.**

Sir,

In response to your Tender Notice \_\_\_\_\_ I/We have the honour to submit my/our tender as follows: -

1. Earnest Money of Rs. 5,000/- (Rupees five thousand) only deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_.
2. Security of deposit 5% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Delivery will be made at the supply points of District/ Battalion/Hqrs of the Police Department, Meghalaya or any other places within the State of Meghalaya as required by the Indenting Officer without any extra charges.
4. Rate (Inclusive of taxes etc.) In figure/in words

Brand	Rate Per 100 Kgs (in figure / in words)	Mode of packing the stuff for delivery.
-------	--	---

5. (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Full Cream Sweetened Condensed Milk to the Meghalaya Police Personnel as mentioned in the Schedule of the Tender Notice for the year 2011-2012 in response to which I/We undersigned submit my/our tender herewith.  
(b) I/We undersigned do hereby also agree on acceptance of my/our Tender to supply the above mentioned commodity at the rate noted as above for the full period of the currency of the contract as per instructions laid in the Tender Notice.  
(c) I/We do hereby agree to accept the Contract on percentage of Unit-wise basis as per Tender Notice.

Signature of the Tenderer \_\_\_\_\_

Full Address \_\_\_\_\_

Dated \_\_\_\_\_